

भारतीय प्रौद्योगिकीसंस्थानगुवाहाटी,
गुवाहाटी-781 039

- Kuntal Bhuyan, MBA, LLB
Joint Registrar (S&P),
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**Indian Institute of Technology
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Stores & Purchase
Section

- To,

- Date : 16th December 2020

All interested Vendors

- Refⁿ: IITG/SNP/E-Pub/6/2020-21

SUBJECT: Notice inviting quotation for supply and installation of Equipment at IIT Guwahati.

Dear Sir/ Madam,

The Director, Indian Institute of Technology Guwahati, invites quotations for **supply and installation of Equipment at IIT Guwahati** as per details mentioned in the **CHECK LIST** attached herewith. The quotation is to be submitted **offline** as per 'Instruction to Bidders', 'Terms & Conditions' and Annexure-I(A,B,C,D and E), II, III, IV, V and VI to the undersigned on or before **18-01-2021 (Monday) at 15:00 HRS.**

Kindly read the NIQ document carefully before participating. It shall be deemed that submission of bid by the bidder has been done after their careful study and examination of the NIQ terms with full understanding to its implications. Any lack of information shall not in any way relieve the bidder of its responsibility to fulfill its obligations under the Bid.

The Director IITG will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, the Purchase Order. Fraudulent Practice means a misrepresentation of facts in order to influence a procurement process and includes collusive practice among bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive IITG of the benefits of free and fair competition. Corrupt Practice means offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of this purchase execution.

In case of doubt please contact us at 0361 2582974, 2159.

INSTRUCTION TO BIDDERS

01. Mode of bid:

Tender will have to be submitted in **Single bid**.

02. Important Date, Time and Venue:

Sl. No.	Particulars	Date & Time
01	Date of uploading of NIQ & other documents (publishing date)	16-12-2020 at 16:30 hrs
02	Documents download/sell start date	16-12-2020 at 18:15 hrs
03	Documents download/sell end date	18-01-2021 at 12:00 hrs
04	Bid submission start date	17-12-2020 at 12:00 hrs
05	Last date of submission of original copies of Earnest Money Deposit (offline)	18-01-2021 at 12:00 hrs
06	Bid submission closing	18-01-2021 at 15:00 hrs
07	Technical Bid Opening date	19-01-2021 at 15:05 hrs
08	Venue of Technical bid opening	As per Check List
09	Financial Bid Opening date	To be informed later on

03.Submission of bids: Bids are to be submitted through offline in **Single Cover** containing technical bids, important documents and price bid before the prescribed date and time. The documents duly digitally signed are to be submitted.

03.1. The Cover should contain the following documents. The seal and signature of the authorized official of firms must appear on all the papers submitted:

03.1.a. Compliance certificate [**Annexure –II**]

ii. Manufacturer's Certificate in case of manufacturer Or Manufacturer Certificate along with Authorized Dealership Certificate on the offered products in case of Agent or Dealer.

iii. Details of the technical features of the offered item in the format at **Annexure-I**

iv. Standard Technical leaflet/literature on each of the items offered

v. HSN/SAC Number, ISO/ISI Certificate

vi. Details of nature and maximum period of warranty offered.

vii. Bidder's detail and its Service Centre detail, and TIN number as per format at **Annexure-III**

viii. Character certificate (Undertaking that currently the vendor is not blacklisted by any govt. organization/institution)

ix. GST Registration Certificate and GST Clearance certificate.

x. PAN Detail

xi. Registration Certificate

xii. Banker's Detail

xiii. List of reputed organizations/institutions, particularly to IIT/Institutes and other Government Organization where similar orders have been executed, if any (copy (s) of the Purchase Orders and Installation certificates will have to be submitted).

xv. Other documents as per specification, if requires.

03.1.b Bill of Quantities (BOQ) (**Annexure-VI**). The bidder is to quote the rate in the space marked for quoting rate in the BOQ. Only downloaded copy with same file name of BOQ document submitted by the bidder after filling up.

03.2. Address for correspondence: The address of the firm submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on sealed covers. Further, on sealed cover, the following are to be written:

QUOTATION FOR SUPPLY OF(item name) Individual NIQ Ref. No.(please refer Check List) LAST DATE OF SUBMISSION: 18-01-2021 (15:00 HRS)
To, The Joint Registrar Stores & Purchase Section Indian Institute of Technology Guwahati Guwahati 781 039, Assam, India.
From: M/s _____ Address: _____ Phone No.: _____

04. Evaluation of Process:

04.1. Opening of Technical Cover: Technical Documents will be opened by the Purchase Committee members.

04.2. Cover for Fee/Technical Documents will be opened. If there is any deficiency/discrepancy in the Documents, the bidder will summarily be rejected.

04.3. During evaluation the Committee may summon the bidders and seek clarification/information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

04.4. The Financial offer of the prospective bidder will be considered only if the Technical Bid of the bidder is found qualified by the Purchase Committee.

05.Award: The Final Award will be given to the vendor, selected by the Purchase Committee on the lowest quote basis.

06. Conditional tenders not acceptable: All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on IITG.

07. Any query related to Technical Specifications, Instruction to Bidders and Terms & Conditions must be made before 7 working days of last date of submission of bids.

TERMS & CONDITIONS

- 01. Rates:** Rates quoted should be on F.O.R. IIT Guwahati basis for indigenous items and on **DOOR DELIVERY PAID** basis for imported items, with break-ups as per BOQ. Failing to provide as per BOQ, quotation may not be accepted.
- 02. Validity of Quotation:** Quoted rates must be valid for **120 days** from the last date of submission of quotation.
- 03. Warranty:** At least **01 (One) year** from the date of installation and acceptance by the Department for all items except **03 (three) years** for Photocopier.
- 04. Literature a must:** All the quotations must be supported by technical leaflet/literature and the specifications mentioned in the quotation must be reflected/ supported by such technical leaflet/ literature. The model and specifications quoted should **invariably be highlighted** in the leaflet/literature for easy reference.
- 05. After Sales Service:** In case of imported goods, bidders should clearly state the detail address, contact number and email ids of 'after sales service centre' in Guwahati, India in Bidder's Details under Statutory Cover as at Annexure-IV without which their offers shall be liable for rejection. Service against any complaint must be provided within 12 hours
- 06. Dealership Certificate:** Dealers or Agents quoting on behalf of Manufacturer must be uploaded valid dealership certificate.
- 07. Quality Certificates:** Valid certificate to prove that the products are genuine and of International standard, as mentioned below, must be uploaded: (a) Manufacturer's certificate; (b) ISO/ISI certificate.
- 08. Performance Bank Guarantee**
If PO value is above Rs.5 Lakhs, the successful bidder, to whom the PO is placed, shall furnish an unconditional Performance Bank Guarantee from a scheduled Bank of India, for 10% of the Purchase Order value, within 21 days of placement of order. The format for PBG, unless otherwise approved by the competent authority, shall be as per the format enclosed at **ANNEXURE-IV**. In case of foreign purchase, the local Agent shall submit the PBG. Where the PBG is to be necessarily given by a foreign bank it shall be endorsed by its counterpart in India. Validity of the PBG, which shall be effective from the date mentioned therein, shall be **warranty period + 2 months**.
In exceptional case or on the request of the Indenting Officer competent authority may allow starting of PBG Period from the date of installation, in which case submission of PBG valid for *warranty period + 2 months* may be made within 21 days from the date of installation.
- (i) **By submitting the PBG, the vendor is understood to have guaranteed that,**
- (a) The Purchase Order (PO) shall be executed as per terms and conditions mentioned therein.
 - (b) The equipment shall function satisfactorily for a period up to 60 days after the warranty period.
 - (c) The equipment and components are free from poor workmanship, bad quality, and faulty designs.
 - (d) The vendor shall at his/their own cost rectify/replace the defects, if any, during the guarantee period.
 - (e) The guarantee is to the extent of 10% of the order value.
- (ii) **Condition for invoking PBG: In case of failure to comply with the guarantees above, IITG may terminate the contract / purchase order in whole or in part and forfeit the PBG. In addition, IITG may, at its discretion, procure upon such terms and in such manner as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier/vendor shall be liable to compensate IITG for any extra expenditure involved."**
- 09. Delivery:**
- a) **Time Limit:** Maximum within 45 days from the date of issue of purchase order in case of indigenous items and 90 days for imported items.
 - b) **Safe Delivery:** All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the package will be opened only in the presence of IIT user/representative and vendor's representative. The intact condition of the package and the seal/indicators for not being tampered with shall form the basis for certifying the receipt in good condition.
 - c) **Insurance:** The supplier is to establish 'All Risk Transit Insurance' coverage till door delivery at IIT **Guwahati**.
 - d) **Part Delivery:** Part delivery is not allowed.
 - e) **Penalty Delay Delivery:** The date of delivery should be strictly adhered to otherwise the Director, IITG reserves the right not to accept delivery in part or full.
- 10. Genuine Pricing:** Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold, particularly to IIT/Institutes and other Government Organization. Copy of the latest price list for the quoted item, applicable in India, must be uploaded with the offer.

11. Conditional tenders not acceptable:

All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on IITG.

12. GST Inward Permit & Entry Tax:

- (a) GST Inward Permit: GST Inward Permits (Way bills) shall be issued as applicable for delivery of materials against receipt of Final Invoice/ Bill.
- (b) Entry Tax: Assam Govt. Entry Tax [to be paid by IIT Guwahati, not by the vendor], wherever applicable, will be added while evaluating cost status of the concerned equipment to be supplied by vendors from outside the State of Assam.

13. GST:

- (a) Up-to-date Sales Tax clearance certificate, GST Registration Certificate indicating also the GSTIN number of the firm must be clearly mentioned in the quotation, Certificates must be uploaded.
- (b) GST Deduction at source as per Order/notification of the Govt. of India will be applicable.
- (c) GST No of IIT Guwahati is 18AAAJI0130P1Z8
- (d) HSN/SAC No of the items must be clearly mentioned in the quotation along with GST No.

14. Late and delayed tender : Late and delayed tender will not be considered.

15. Payment to Local supplier:

- (i) 100% Payment within 45 days from the date of successful delivery, installation and commissioning/ acceptance of goods at IIT Guwahati, generally through RTGS / NEFT
OR
- (ii) 90% Payment against delivery and 10% payment after successful installation and/ or commissioning of the ordered goods at site.

Please note as per Institute's norm advance payment is not allowed for indigenous purchase.

16. PENALTY FOR DELAYED DELIVERY:

The date of delivery should be strictly adhered to. In the event of delayed delivery, installation & commissioning, the vendor shall be liable for a penalty deduction at a percentage of the value of the undelivered equipment subject to a maximum of 10% (ten percent) as detailed below:

- @1% up to one week;
- @2.5% up to two weeks;
- @5% up to three weeks;
- @10% for four weeks and above

For the purpose of this clause, part of the week is considered as a full week. In case of delayed delivery, the Director, IIT Guwahati reserves the right not to accept the subject consignment.

17. Enquiry during the course of evaluation not allowed: No enquiry shall be made by the bidder(s) during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative (IIT Guwahati) can make any enquiry/seek clarification from the bidders. In such a situation, the agency shall extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period notice, as such the bidders have to be ready for the same.

18. Acceptance of quotations: The acceptance of the quotation will rest solely with the Director, IITG, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.

19. Force Majeure:

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

- I) any law, statute or ordinance, order action or regulations of the Government of India,
- II) Any kind of natural disaster, and
- III) Strikes acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

20. Termination for default: Default is said to have occurred

- (a) If the equipment or any of its component is found having poor workmanship, faulty designs, poor performance and bad quality of materials used.
- (b) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by IIT.
- (c) If the supplier fails to perform any other obligation(s) under the contract.
- (d) Under the above circumstances IIT may terminate the contract / purchase order in whole or in part and forfeit the EMD/PBG as applicable. In addition to above, IIT may at its discretion also take the following actions: IIT may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate IIT for any extra expenditure involved towards goods and services obtained. Besides, the Director, IITG, reserves the right to impose any other form of penalty as deemed fit including blacklisting of the vendor.

21. Applicable Law:

- (a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Guwahati or India only.
- (b) Any dispute arising out of this purchase shall be referred to the Director IIT Guwahati, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

22. ADDITIONAL TERMS FOR IMPORTED GOODS

Following terms besides the aforementioned terms (1 to 21 except 15) will be applicable in case of foreign supply:

- a) **Rates:** Rates quoted should be on **DELIVERED DUTY PAID (DDP)** basis, with break-ups as per details given in the **BOQ**. Failing to provide as per BOQ, quotation may not be accepted.
- b) **Exchange rate:** Rate of foreign exchange shall be the rate prevailing on the date of quotation opening.
- c) **Delivery:** : Maximum within 90 days from the date of issue of purchase order.
 - (i) Door Delivery at IIT Guwahati.
 - (ii) While transshipment will be allowed, part shipment will not be allowed.
- d) **Payment:**
 - (i) **Above INR 5 Lacs by Letter of Credit (LOC):** By an irrevocable letter of Credit at DDP IITG value negotiable through any overseas branch of ICICI Bank with unrestricted provision. 90% of payment will be released on receipt of the shipping document and balance 10% after receipt of consignment. LOC will be established on receipt of Order acknowledgment and Performance Bank Guarantee (PBG)
 - (ii) **Below INR 5 Lacs by Foreign Demand Draft (FDD)/Wire Transfer as given below:** 100% payment will be released against receipt of Order Acknowledgment and Proforma Invoice
- e) **Agency Commission:** The percentage of ex-works value to be paid to Indian agent in equivalent Indian currency as agency commission as applicable will have to be clearly stated in the quotation.
- f) **Country of Origin:** While Country of Origin will have to be stated in the Original Invoice for payment through LoC.
- g) **LoC Amendment:** LoC/FDD amendment charges due to mistake on the part of the supplier, if any, will have to be borne by the supplier.

Enclosed: ANNEXURES I(A,B,C,D,andE), II, III, IV, V and VI

(Kuntal Bhuyan)
Joint Registrar (S&P)

ANNEXURE -IA
Technical Specification

NIQ ref: IITG/SNP/E-Pub/ENC-239/2020-21

Item's Name: Laboratory Grade Water Purification/Distillation System with Consumables

Qty: 01 (One)

Laboratory grade Water Purification/Distillation System

- Capacity: 10 LPH
- Turbidity of processed water: less than 1 NTU
- Conductivity of processed water: less than 1 $\mu\text{S}/\text{cm}^2$
- Total organic Carbon (TOC) of processed water: less than 200 ppb
- Digital online conductivity display
- Automatic flushing for periodic cleaning
- Dry run protection in absence of inlet water
- Single point user interface for ease of operation.
- Power requirements: 230 V AC, 50 Hz
- Power consumption: less than 50 Watts
- Additional Sand bed media filter with automatic backwashing (min 200 LPH)
- Additional Iron Removal Bed with automatic backwashing (min 200 LPH)
- All consumables must be provided for installation and operation.

ANNEXURE -IB
Technical Specification

NIQ ref: IITG/SNP/E-Pub/ENC-240/2020-21

Item's Name: Cleveland Open Cup Flash Point Tester

Qty: 01 (One)

Cleveland Open Cup Flash Point Tester

- The instrument should be able to determine flash and fire points by the Cleveland Open- Cup method for fuels having flash points above 79°C.
- It must consist test flame applicator, brass test cup, thermometer support, heating plate and electric heater.
- The applicator should be precisely aligned as per specifications and should pivot for test flame application at specified temperature intervals.
- Hinged thermometer support could be raised to facilitate placement and removal of test cup. The flame size can be adjusted using built-in needle valve and comparison bead.
- Should be equipped with an ASTM 11C Thermometer, Range: -6 to +400°C
- The equipment must be equipped with following or better item: 1000W nickel-chromium heater with stepless variable heat control for accurate repeat setting of temperature rate of rise per ASTM specifications
- Should conform to the specifications of: ASTM D92; D6074, D6158; AASHTO T48; ANS Z- 11.6; IP 36; ISO 2592; DIN 51376; FTM 791-1103, FTM 141-4294
- Electrical Requirements: 220-240V 50/60Hz, Single Phase, less than 5A. Should come with CE mark.

ANNEXURE –IC
Technical Specification

NIQ ref: IITG/SNP/E-Pub/DES-218/2020-21

Item's Name: Different Consumable Items

Qty: As per specification.

Sl. No	Item Description	Qty.
1	Single side normal Hack saw blade for metal (Miranda or equal). 100 pcs. Per Pkt.	12 Pkt.
2	HSS Hand Hacksaw Blade Size: 300 X 12.5 X 0.63 mm, Model no: 18 (Miranda or equal).	30 pcs
3	Sprey Paint can 450ml (Bosny or equal) a) Matt Black..... b) Glossy Black..... c) Matt White..... d) glossy White..... e) Off white.....	25 25 25 25 25
4	Iron MS Flate a) 30 x 2.5mm	50 kg
5	MS square Tubular (NE Zone top quality or equal) a) 3/4" b) 1/2"	50 kg 50 kg
6	Ms sheet size: 8 x 4 Ft. a) 2.0 mm b) 0.5 mm	03 02
7	MS Rectangular Tubular (NE Zone top quality or equal) a) 1 1/2" x 01" b) 1/2" x 01"	75kg 75kg
8	MS Round Tubular (NE Zone top quality or equal) a) Dia 3/4, surface thickness 02mm b) Dia 10mm, surface thickness 1.5mm	75kg 50kg
9	MS L Angle bar (NE Zone top quality or equal) a) 1/2" x 1/2" b) 01" x 01"	75kg 75kg
10	MS solid rod (top quality) a) Dia 30 mm b) Dia 50 mm c) Dia 90 mm d) Dia 130 mm	50kg 50kg 50kg 50kg
11	Duco soft cut putty gray 01 kg container	05Nos.
12	Pneumatic paint spray gun medium size(Pilot type 59 or equal) • Cup capacity (litres) 0.57 • Gun distance from work piece mm(inch) 228.6 (9) • Fluid nozzle orifice dia. (mm) 1.6 • Required pressure (kgs/sq.cm) 2.8-4.2 • Air consumption of rated pressure lit/min(c.f.m) 225-300(8-10)	01
13	<i>Dendrite 200 ml</i>	10Nos.
14	<i>Fevicol Marine Synthetic Resin (water proof) Adhesive, 1/2 Kg</i>	10Nos.
15	<i>Arc welding rod Grade 1080</i> a) 2.5mm x 350mm for MS b) 3.2MM X 350MM for MS c) 2.5mm x 350mm for SS	10pkt 5 pkt 5pkt.
16	<i>Aluminium sheets</i> a) 02 mm x 8' x 4' b) 01mm x 8' x 4' c) 03mm x 8' x 4'	04nos. 04nos. 02nos

17	Fast & Clear Epoxy Adhesive 180 gm of pkt. (Resin 90g + Hardener 90g) Araldite klear or equal	06Pkts
18	Branded TIG/MIG Auto darkening automatic welding helmet	02 pcs.
19	Measuring Tape (auto winding) 05m Freeman or equal.	30 Nos.
20	Drill Bit Set Size 1 mm to 13 mm Metal Box Pack of 25 Pieces (Miranda or equal) model. No: MIR25GLD	08 Nos.
21	Hss drill bit miranda or equal. a) 01mm..... b) 1.5mm..... c) 02mm..... d) 2.5mm..... e) 03mm..... f) 3.5mm..... g) 04mm..... h) 4.5mm..... i) 05mm..... j) 5.5mm..... k) 06mm..... l) 6.5mm..... m) 07mm..... n) 7.5mm..... o) 08mm..... p) 8.5mm..... q) 09mm..... r) 9.5mm..... s) 10mm.....	20pcs 20pcs 20pcs 20pcs 20pcs 20pcs 20pcs 20pcs 10pcs 10pcs 10pcs 10pcs 06pcs 06pcs 06pcs 06pcs 03pcs 03pcs 02pcs

ANNEXURE -ID
Technical Specification

NIQ ref: IITG/SNP/E-Pub/DES-219/2020-21

Item's Name: Consumable.

Quantity: As per specification.

Sl. No.	Item Description	Qty.
01	OIL Can - Multi Purpose Lubricator (prima or equal) a) 500ml b) 250ml	03pcs 03pcs
02	Pure Leather Welding Apron, Heavy Duty Flame Retardant Welder Work Apron (top quality)	02pcs
03	Genuine Leather Steel Toe Industrial Safety Shoe for Men (branded top quality) Note: Size will be given to the supplier before the delivery.	06 Pairs
04	Anti-pollution mask (3M 9000ING or equal) Pack of 50 pcs.	03 pkts.
05	Multi Position Earmuff, Noise Reduction Rating: 21 Decibel. (3M or equal)	03 pcs
06	Clear Lens Safety Goggles full eye coverable (3M 1611 or equal)	10pcs.
07	Industrial Safety Nylon Anti cut / Cut Resistant Hand Gloves (Safeyura or Klaxon or equal), Pack of 10pairs	02 pkts.
08	Round file "rough" JK or equl. 4" 6" 8" 12"	08 Nos. 08 Nos. 08 Nos.. 08 Nos..
09	Half round file (rough) JK or equl. 4" 6" 8" 12"	06 Nos. 06 Nos 06 Nos. 06 Nos
10	Half round file (smooth) JK or equl. 4" 6" 8" 12"	06 Nos. 06 Nos 06 Nos. 06 Nos
11	Square file (rough) JK or equl. 4" 6" 8" 12"	06 Nos. 06 Nos 06 Nos. 06 Nos.
12	Knife edge file (Bastard) JK or equl. 4" 6" 8" 12"	06 Nos. 06 Nos 06 Nos. 06 Nos.
13	Triangular file (single cut)) JK or equl. 4" 6" 10"	06 Nos. 06 Nos. 06 Nos.
14	Needle files set of 12 nos Jk or equl.	06 Nos.
15	8 inch Flat Long Nose pliers Taparia or equl.	08 Nos.
16	Multipurpose Digital Line Tester(Taparia MDT-81 or equal)	06 Nos
17	06 Inch Bent Nose Plier (Taparia BN-06 or equal)	12Nos.
18	Diamond coated files set of 10nos	03 Nos
19	Steel Rule 24 inch good quality	10Nos

20	Carbide tipped circular saw blade dia for wood, size:16"x1"	02 Nos
21	Sanding Belt for Belt sander a) 150x2200mm Grade 80 b) 150x2200mm Grade 160 c) 150x5800mm Grade 80 d) 150x610mm Grade 60 e) 150x610mm Grade 100 f) 150x800mm Grade 80	12 Nos 12 Nos 05 Nos 20 Nos 20 Nos. 20 Nos.
22	Sanding Disc for Disc sander (Round) a) Dia 10 inch Grade 60 b) Dia 15 inch Grade 80	25 Nos. 25 Nos.
23	Water sand paper a) Grade 80 b) Grade 220 c) Grade 320 d) Grade 500 e) Grade 600	20 Doz. 20Doz. 20Doz. 20Doz. 20Doz.
24	Righat angle with scale ruler guide (Genco brand or equil.) 6" 8"	06 Nos. 06 Nos.
25	Quick Release side Bench Vises 08 Inch / 206 mm (Apex or equal)	02 pcs
26	Flat Bench Vise for Milling Machine Bench and for bench Drill machine. Size 100mm / 4inch	01 pcs
27	Professional steel bench vice fixed base (6inches) (150mm)	02 pcs
28	Centre Drill Bit, Miranda or equil. a) Pilot Dia:2.5mm, Body dia:6.3mm b) Pilot Dia:05mm, Body dia:12.5mm	05 Nos 05 Nos
29	Punches- Centre Punch(90) Prick Punch(30)	06 Nos 06 Nos
30	Blades for Jig Saw Machine Bosch Model No:GST85PBE Universal Set Of 08Nos different blade for metal and wood	02set
31	HSS All hard power hack saw blade 450x25x1.25mm TPI 10	10 Nos
32	Blade for power jig saw for metal 6" very fine TPI	Packet contain 50Nosx03
33	Tin cutter with spring Taparia or equil. TCS10:- L: 250mm, Wt: 450 Gms. -----	06 pcs.
34	Aviation Tin cutter with spring Taparia or equil. ATS10:- Wt: 250gms	06 pcs.
35	HSS Tool bits for Lathe Machine 3/8"x100mm 1/4x100mm 5/16"x100mm 1/8x50mm	05Nos 05Nos 05Nos 05Nos
36	End mill cutters/parallel shank (Miranda or eql.) Material M42 3mm----- 4mm----- 5mm----- 6mm ----- 7mm----- 8mm----- 9mm----- 10mm----- 11mm----- 13MM.....	10Nos 10Nos 10Nos 05Nos 05Nos 05Nos 05Nos 05Nos 05Nos 05Nos

37	11 inch Locking Pliers Clamp with Swivel Pads vice Grip Pliers (Taparia 1645 or equal)	04 nos.
38	C Clamp 4inch(Taparia or equal)	08
39	C Clamp 6inch(Taparia or equal)	08
40	F type Bar Clamp a) 4 inch b) 6 inch	05 05
41	Baby vice clamp, size 70mm (good quality)	04
42	Half round wood RASP 2nd cut file (Taparia or equal) a) 06 inch b) 08 inch c) 12 inch	05pcs 05pcs 05pcs
43	Hydraulic oil grade 68 (servo or equal), 20L Bucket	02 buckets
44	Metal cutting oil or coolant (Servo or equal), 20 L bucket	01 Buckets
45	Acrylic sheets coloured or opaque good quality. Size: 3 x 3 ft. Thickness: 4.0mm	10 pcs.
46	4 inch 4 legs gear puller (taparia or equal)	06 pcs
47	<i>Magnetic Welding Holder or clamp, 30/60/90 Degree Inside/Outside Fixer Welder Tool for Soldering and Pipe Installation</i>	04 pcs.
48	Concrete drill bit set (bosch or equal)	05 pkt.
49	Unused cleaning cloths Cloth size 1.5 ft. to 02ft (aprox)	50 kg

ANNEXURE –IE
Technical Specification

NIQ ref: IITG/SNP/E-Pub/DES-220/2020-21
Item's Name: Photocopier Cum Printer Machine
Quantity: 01 (One)

SI No	Feature	Specification	Qty
01	Photocopier cum Printer Machine		01
	Feature	Specification	
	Machine Type	A3 Monochrome Laser Multifunctional Printer	
	RAM	Minimum 2000 MB	
	Duplex	Standard Duplex Print and Photocopy	
	Original Document Feeder	DADF (Duplex Automatic Document Feeder)	
	No. of Paper Tray	02 (minimum 550 sheets capacity)	
	Multi-Purpose Tray	100 sheets capacity	
	Core Function	Print, Copy, Scan, Send	
	Network	Standard: IP/Mac Address Filtering, IPSEC, TLS Encrypted Communication, SNMP V3.0, IEEE 802, 1X Wireless, IPv6, SMTP Authentication, POP Authentication before SMTP, S/MIME	
	Print Speed	A4 : 25 ppm, A3: 15 ppm	
	Print Resolution	Minimum 1200 x 1200 dpi	
	Multiple Copies	Upto 9999 copies	
	Magnification	25% - 400%	
	Scan Method	Scan to USB Memory Key, Scan to mobile devices and cloud based services, TWAIN/WIP Pull scanning	
	Scan and Send Destination	Scan to PC (Duplex multipage PDF format), E-mail/Internet FAX (SMTP) SMB, FTP	
	Security Authentication	Standard: uniFLOW Online Express, User Authentication, Department ID Authentication, Access Management System, Picture Login	
	Control Panel	Standard: 6 – 7 inch Colour Touch Panel	
	Technology	Separate Drum and Toner Accelerate Paper Feeding Method	
	Warranty	03 Years onsite	
	Buy Back Option	Buy back option with Canon iR Advance 4225 Digital Multifunctional Copier cum Printer (4 Years 3 months old in running condition) should be provided	

Your Ref. No:

ANNEXURE –II**COMPLIANCE CERTIFICATE****Respective NIQ Ref:**

Certify that we have carefully examined the NIQ terms and fully understood its implications and do hereby agree to comply with all the terms, and hereby submit this compliance certificate.

Sl. No.	General Terms and Conditions	Yes / No
01	Details of the technical features of the offered equipment vis-à-vis NIQ specification	
02	Rates quoted as per instruction	
03	Standard Technical literature on each of the items offered	
04	Warranty period agreed	
05	AMC rates provided as instructed	
06	Validity period of quoted rate agreed	
07	EMD submitted (as applicable)	
08	PBG term agreed	
09	Delivery terms agreed	
10	Certificate of Up-to-date Sales Tax clearance, GST Registration Certificate provided	
11	Payment term agreed	
12	Penalty clause for delay agreed	
13	Literature- Printed Literature with highlight and tag on the quoted item provided	
14	Manufacturer/Authorization certificate submitted	
15	Quality certificate as claimed submitted	
16	After Sales Service term agreed and detail address & contact provided	
17	Not blacklisted by any Govt. Organizations/Institutions	

Sign. :.....

Vendor : M/s.....

Official seal of the vendor

Your Ref. No:

ANNEXURE-III
BIDDERS DETAIL

Respective NIQ ref:

Sl. No.	Name of the company/Firm	To be filled by vendor (Documentary Proof must be attached as applicable)
01	Registered office Name & Address Details of contact person Name designation Telephone number e-mail	
02	Name & Address of service centre in Guwahati city Contact person/s Name designation Telephone number e-mail Details with contact no. of staff who will be involved in this project.	
03	Is the company/firm a registered company/firm? If yes, mention year and place of the establishment of the company and submit documentary proof.	
04	Is the company/firm registered for GST? If yes, submit valid registration certificate.	
05	List the major clients with whom your organization has been associated and submit documentary proof/PO.	

Note: Document/s if attached to the NIQ compliance Certificate the same may be referred to in the remark column above

Sign. :.....

Vendor : M/s.....

Official seal of the vendor

ANNEXURE –IV

PERFORMANCE BANK GUARANTEE

To:

The Registrar,
Indian Institute of Technology,
Guwahati- 781 039

WHEREAS (Name of Supplier) hereinafter called "the Supplier" has undertaken, in pursuance of Contract No:, dated: 20... to supply (Description of Goods and Services) hereinafter called "the order".

AND WHEREAS it has been stipulated by you in the said order that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the order.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of (*Amount of the Guarantee in Words and Figures*) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the order and without cavil or argument, any sum or sums within the limit of (*Amount of Guarantee*) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of 20.....

Signature and Seal of Guarantors

.....
.....
.....
Date.....20....
Address:.....
.....
.....

All correspondence with reference to this guarantee shall be made at the following address:

The Deputy Registrar
Stores and Purchase Section,
Indian Institute of Technology,
Guwahati- 781 039, Assam.

Your Ref. No:

ANNEXURE-V

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

BANK GUARANTEE FORM FOR EMD

In consideration of the Registrar (hereinafter called the "Tenderer/Inviting Authority" or "Client") has floated tender/NIQ no. _____(hereinafter called "said tender"), for Supply and Installation of _____ as per terms and conditions mentioned in the above tender/ NIQ, M/s _____ (hereinafter called "Tenderer") has decided to participate in above tender process and agreed to production of an irrevocable bank guarantee for Rs. _____ (Rupees _____ only) as an Earnest Money Deposit (EMD) towards compliance of its obligations in accordance with the terms and conditions in the said tender.

We _____ (hereafter referred to as the "Bank") hereby undertake following:

1. We undertake to pay to the Client any money so demanded notwithstanding any dispute or disputes raised by the tenderer(s) in any suit or proceeding pending before any Court or Tribunal relating there to, our liability under this present being absolute and unequivocal. The payment so made by us under bond shall be a valid discharge of our liability for payment there under, and the tenderer(s) shall have no claim against us for making such payment.
2. We further agree that the Guarantee herein contained shall (indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said tender, and it shall continue to be enforceable till all the dues of the Client under or by virtue of the said tender have been fully paid, and its claims satisfied or discharged, or till the Client certifies that the terms & conditions of the said tender have been fully and properly carried out by the said tenderer(s), and accordingly discharges this guarantee.
3. We further agree with the Client that the Client shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms & conditions of the said tender or to extend time of performance by the said tenderer(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Client against the said tenderer(s) and to forbear or enforce any of the terms and conditions relating to the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said tenderer(s) or for any forbearance, act of omission on the part of the Client or any indulgence by the Client to the said tenderer(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
4. This Guarantee will not be discharged due to the change in the constitution of the Bank or the tenderer(s).
5. We lastly undertake not to revoke this Guarantee except with the prior consent of the Client in writing.
6. This guarantee shall be valid up to _____ unless extended on demand by the Client Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs. _____ (Rupees _____ only) and unless a claim in writing is lodged with us under this Guarantee shall stand discharged.

(Signature of the authorised officer of the Bank)
Name and designation of the officer
Seal, name & address of the Bank and address of
the Branch

CHECK – LIST

S.No.	Department/Section	Item Name	Individual NIQ Ref. No.	Contact Person	Annexure No.
01	Centre for Energy	Laboratory grade water purification/Distillation System	IITG/SNP/E-Pub/ENC-239/2020-21	Mr. Debarshi Baruah (Ph: 2583127, Email: debarshi_b@iitg.ac.in)	Annexure – IA
02	Centre for Energy	Cleveland Open Cup Flash Point Tester	IITG/SNP/E-Pub/ENC-240/2020-21	Mr. Debarshi Baruah (Ph: 2583127, Email: debarshi_b@iitg.ac.in)	Annexure – IB
03	Design Department	Different consumable items	IITG/SNP/E-Pub/DES-218/2020-21	Mr. Manas Jyoti Nath (Ph: 2582484; Email: mjn@iitg.ac.in)	Annexure – IC
04	Design Department	Different consumable items	IITG/SNP/DES-219/DES-219/2020-21	Mr. Manas Jyoti Nath (Ph: 2582484; Email: mjn@iitg.ac.in)	Annexure – ID
05	Design Department	Photocopier cum Printer machine (Buy-back basis)	IITG/SNP/E-Pub/DES-220/2020-21	Mr. Manas Jyoti Nath (Ph: 2582484; Email: mjn@iitg.ac.in)	Annexure - IE